

RE: Broker of Record Letter

Insurance Company

Policy Number

To Whom It May Concern:

Effective immediately, we appoint _____ as our
exclusive Agent/Broker of Record.

This letter rescinds all previous appointments and the authority contained herein will remain in force until cancelled by us in writing.

This letter also constitutes your authority to furnish our new representative with all information they may request as it pertains to our insurance contracts, rates, rating, schedules, services, reserves, retention and all other financial data they may wish to obtain for their study of our present and future requirements.

This recognition as our broker entitles them to any and all compensation paid by your company in conjunction with the placement, installation, and servicing of our insurance.

Sincerely,